



IQD Frequency Products have been providing electronic components for time and frequency control for 50 years. We are based in the UK but support customers across the world. Four years ago, IQD became part of the Würth eiSos Group who supply a large range of electronic components. The eiSos Group includes 8000 employees and has an active sales team based in every country in the world.

We are a small company thinking dynamically and constantly looking to change and adapt to market needs, but we are also part of a very large global company with all the infrastructure, support and opportunities this offers.

We are a team of hardworking and passionate people, and you'll join the business during a time of exciting rapid growth, with plenty of encouragement and opportunities for career development within many areas of the business.

Internal Sales Support

Crewkerne, United Kingdom

Your tasks on board

- Sales Order entry and expediting
- Updating internal and external open order books for major customers
- Updating and maintaining customer records on CRM system
- Co-ordinating after sales customer service
- Answering incoming telephone calls
- Establish strong relationships with customers, both internal and external
- Carry out any reasonable request by your Manager

Your requirements

- Fluent in English
- Confident, able to work on your own whilst following established working practices
- Be willing and able to learn
- Effective time management skills and able to work under pressure and meet deadlines
- Adaptable, flexible and able to multitask
- Tenacious and determined
- computer literate and able to use CRM, ERP and general office software tools